

**MINUTES OF A MEETING OF
THE BOARD OF DIRECTORS OF
THE LOS ANGELES LEADERSHIP ACADEMY**

Wednesday, April 11, 2018

The following members of the Board of Directors (the “Board”) of The Los Angeles Leadership Academy (the “Academy”), pursuant to notice duly given or waived, attended the meeting at 2670 Griffin Avenue, Los Angeles, California, and constituted a quorum for the transaction of business in accordance with the California Nonprofit Public Benefit Corporation Law and the bylaws of the Academy:

Justin Brimmer
Sally Chou
Mona Field
Martin Frank
Austin Lee
David Nickoll
Diane Prins Sheldahl
Rick Rosen¹

The following members of the Board were absent from the meeting:

Eric Barron
Rohan Gupta
Carol Ann Leif
Elizabeth Perez-LoPresti
Allan Rudnick
Christian Sarabia

Also in attendance at the invitation of the Board were: (i) Arina Goldring-Ravin, Executive Director; (ii) Kristin Dietz, Chief Financial Officer; (iii) Marina Pilyavskaya, Director of Finance; (iv) Cynthia Cuprill, High School Principal; (v) Antonio Sanchez, Primary School Principal; (vi) Elizabeth O’Neill, Middle School Co-Principal; (vii) Josie Vargas, a member of the public and parent of an Academy student; (viii) Tina Butler, Director of Student Support Services; (ix) Tim Petty, Athletic Director; (x) Aimee Munoz-Lopez, President of Los Angeles Leadership Academy United (“LALA United”); and (xi) Liam Gallagher, outside counsel.

The meeting was called to order by Mr. Nickoll at approximately 5:20 p.m. Pacific time. Mr. Gallagher acted as secretary for purposes of the meeting.

Introductory Remarks

Mr. Nickoll began the meeting by describing the Board’s open communications procedures to the members of the public in attendance. Mr. Nickoll noted that members of the public who

¹ Attended a portion of the meeting as indicated.

wish to address the Board may do so by indicating on the comment cards made available at the meeting whether they intend to address either (i) a specific agenda item, which comments would be heard at the time the Board addresses such item, or (ii) a non-agenda item, which comments would be heard during the period reserved for open communications. Mr. Nickoll also noted that addresses by members of the public on any item would be limited to two minutes.

Open Communications

Mr. Nickoll invited members of the public in attendance to address the Board on non-agenda items. The Board collected comment cards from certain members of the public with respect to non-agenda items.

Speakers One, Two and Three, who identified themselves as students of the Academy and members of the Girls Club, addressed the Board and expressed their desire to have the Academy alter its uniform offerings in order to display students' academic achievements, including their honor roll status. Discussion ensued, and the Speakers answered questions from the Board.

Speaker Four, who identified herself as the parent of an Academy student, addressed the Board regarding her recent experience reporting, and working with the Academy's administration to resolve, a bullying issue at the Academy. She expressed her satisfaction with the response she received from the Academy regarding the issues she reported, and specifically praised the efforts of Ms. Goldring-Ravin for her active support and for the instrumental role she plays at the Academy. Discussion ensued.

The Board collected no comment cards from members of the public in attendance with respect to specific agenda items.

Approval of Minutes

Mr. Nickoll made a presentation regarding the minutes of the meetings of the Board held on January 18, 2018 (collectively, the "Minutes"). The Minutes were approved as read.

Student Leadership Council Report

Various students at the Academy's middle school made a presentation regarding a variety of topics, including their efforts in planning the 8th Grade Grad Night and middle school track meet events. Various students from the Academy's primary school student council then made a presentation regarding a variety of topics, including the results of the Valentine's Day fundraiser and their school leadership recruitment program efforts. The president of the Academy's high school student council then made a presentation regarding various fundraisers and events, including the results of the recent blood drive and the penny fundraiser for leukemia relief. Discussion ensued, and the students answered questions from the Board.

Parent Teacher Organization Report

Ms. Vargas, president of the Parent Teacher Organization (the "PTO"), made a presentation regarding the recent activity of the PTO, including the Create a Change charitable donation fundraiser for homeless relief, the annual Friendship Social student event and the March Madness

basketball game between the Academy's staff and the parents of Academy students. Ms. Vargas then reported on current and upcoming events, including the chocolate sale fundraising efforts for new playground equipment and the Fiesta Night to be held in May. Discussion ensued, and Ms. Vargas answered questions from the Board.

Initial Proposal for Contract Negotiations and Sunshine Letter

Ms. Munoz-Lopez, president of LALA United, the union representing the Academy's faculty, made a presentation regarding the letter from LALA United to the Academy entitled, "Sunshine Proposal for 2017-2020 Collective Bargaining Reopener", copies of which were distributed to the Board prior to the meeting. Discussion ensued, and Ms. Munoz-Lopez answered questions from the Board.

Executive Director Report

Ms. Goldring-Ravin made a presentation regarding, among other things, (i) the Academy's proposed compliance monitoring checklists in connection with the charters for the Academy and the Los Angeles Leadership Primary Academy ("LALPA"), (ii) the notice of concern received from, and the Academy's response letter to, the Charter Schools Division of the Los Angeles Unified School District ("LAUSD"), (iii) staff and student surveys, (iv) the superintendent's advisory council, (v) the Academy's hiring process, (vi) the Academy's proposed school safety plans, (vii) the Academy's Mid-Cycle Review and visit from the Western Association of Schools (WASC) on April 9, 2018, (viii) facility improvements at the Academy, (ix) the LAUSD Oversight Visit Reports for the Academy and LALPA and (x) the Academy's organizational chart for the 2018-2019 school year. The Board asked questions and engaged in discussion during and following Ms. Goldring-Ravin's presentation, and Ms. Goldring-Ravin answered questions from the Board.

Approval of Compliance Monitoring Checklists

Ms. Goldring-Ravin made a presentation regarding the Academy's proposed compliance monitoring checklists, copies of which were distributed to the Board prior to the meeting. Discussion ensued, and Ms. Goldring-Ravin answered questions from the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit A.

In Favor (8): J. Brimmer, S. Chou, M. Field, M. Frank, A. Lee, D. Nickoll, D. Prins Sheldahl, R. Rosen.

Opposed (0): None.

Abstentions (0): None.

Approval of Amended and Restated Conflict of Interest Policy

Ms. Goldring-Ravin made a presentation regarding the Academy's proposed Amended and Restated Conflict of Interest Policy, copies of which were distributed to the Board prior to the meeting. Discussion ensued, and Ms. Goldring-Ravin answered questions from the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit B.

In Favor (8): J. Brimmer, S. Chou, M. Field, M. Frank, A. Lee, D. Nickoll, D. Prins Sheldahl, R. Rosen.
Opposed (0): None.
Abstentions (0): None.

Prohibition of Designated Employees from Serving at Landlord Entities

Ms. Goldring-Ravin made a presentation regarding the express prohibition of each officer, director and employee of the Academy from serving as an officer, director or employee of Florence Crittenton Center, 2670 Griffin Education Center, Inc. or any other lessor of real property to the Academy. Discussion ensued, and Ms. Goldring-Ravin answered questions from the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit C.

In Favor (8): J. Brimmer, S. Chou, M. Field, M. Frank, A. Lee, D. Nickoll, D. Prins Sheldahl, R. Rosen.
Opposed (0): None.
Abstentions (0): None.

Delegation of Authority over Leases to Executive Committee

Ms. Goldring-Ravin made a presentation regarding the duties, authority and responsibilities of the Executive Committee of the Board being supplemented to include an express delegation of authority over management of the Academy's leases. Discussion ensued, and Ms. Goldring-Ravin answered questions from the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit D.

In Favor (8): J. Brimmer, S. Chou, M. Field, M. Frank, A. Lee, D. Nickoll, D. Prins Sheldahl, R. Rosen.
Opposed (0): None.
Abstentions (0): None.

Approval of the Academy's School Safety Plans

Ms. Goldring-Ravin made a presentation regarding the Academy's school safety plans, copies of which were distributed to the Board prior to the meeting. Discussion ensued, and Ms. Goldring-Ravin answered questions from the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit E.

In Favor (8): J. Brimmer, S. Chou, M. Field, M. Frank, A. Lee, D. Nickoll, D. Prins Sheldahl, R. Rosen.
Opposed (0): None.
Abstentions (0): None.

Approval of Vendor Contract with The Aptus Group

Ms. Goldring-Ravin made a presentation regarding the Academy's contract with The Aptus Group for special education services, copies of which were distributed to the Board prior to the meeting. Discussion ensued, and Ms. Goldring-Ravin and Ms. Butler answered questions from the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit F.

In Favor (8): J. Brimmer, S. Chou, M. Field, M. Frank, A. Lee, D. Nickoll, D. Prins Sheldahl, R. Rosen.
Opposed (0): None.
Abstentions (0): None.

Approval of Memorandum of Understanding with LALA United

Ms. Goldring-Ravin made a presentation regarding a proposed memorandum of understanding clarifying certain salary provisions with LALA United. Discussion ensued, and Ms. Goldring-Ravin answered questions from the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit G.

In Favor (8): J. Brimmer, S. Chou, M. Field, M. Frank, A. Lee, D. Nickoll, D. Prins Sheldahl, R. Rosen.
Opposed (0): None.
Abstentions (0): None.

Approval of Engagement Letter with CliftonLarsonAllen LLP

Ms. Goldring-Ravin made a presentation regarding a proposed engagement letter with CliftonLarsonAllen LLP to provide audit and other professional services as the Academy's independent auditor for the 2018-2019 school year. Discussion ensued, and Ms. Goldring-Ravin answered questions from the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit H.

In Favor (8): J. Brimmer, S. Chou, M. Field, M. Frank, A. Lee, D. Nickoll, D. Prins Sheldahl, R. Rosen.
Opposed (0): None.
Abstentions (0): None.

Dissolution of Ad Hoc Advisory Committee

Ms. Goldring-Ravin made a presentation regarding the dissolution of the Ad Hoc Advisory Committee of the Board. Discussion ensued, and Ms. Goldring-Ravin answered questions from the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit I.

In Favor (8): J. Brimmer, S. Chou, M. Field, M. Frank, A. Lee, D. Nickoll, D. Prins Sheldahl, R. Rosen.
Opposed (0): None.
Abstentions (0): None.

Approval of the Academy's Revised General Complaint Policy and Procedures

Ms. Goldring-Ravin made a presentation regarding proposed revisions to the Academy's general complaint policy and procedures, copies of which were distributed to the Board prior to the meeting. Discussion ensued, and Ms. Goldring-Ravin answered questions from the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit J.

In Favor (8): J. Brimmer, S. Chou, M. Field, M. Frank, A. Lee, D. Nickoll, D. Prins Sheldahl, R. Rosen.
Opposed (0): None.
Abstentions (0): None.

Approval of the Academy's Revised Uniform Complaint Policy and Procedures

Ms. Goldring-Ravin made a presentation regarding proposed revisions to the Academy's uniform complaint policy and procedures, copies of which were distributed to the Board prior to the meeting. Discussion ensued, and Ms. Goldring-Ravin answered questions from the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit K.

In Favor (8): J. Brimmer, S. Chou, M. Field, M. Frank, A. Lee, D. Nickoll, D. Prins Sheldahl, R. Rosen.
Opposed (0): None.
Abstentions (0): None.

Approval of the Academy's Revised Fiscal Policies and Procedures

Ms. Goldring-Ravin made a presentation regarding the LAUSD Charter Schools Division's recommendation that the Academy revise its fiscal policies and procedures, copies of which were distributed to the Board prior to the meeting. Discussion ensued, and Ms. Goldring-Ravin answered questions from the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit L.

In Favor (8): J. Brimmer, S. Chou, M. Field, M. Frank, A. Lee, D. Nickoll, D. Prins Sheldahl, R. Rosen.
Opposed (0): None.
Abstentions (0): None.

Approval of Board Meeting Calendar for 2018-2019 School Year

Ms. Goldring-Ravin made a presentation regarding the proposed Board meeting calendar for the 2017-2018 school year, copies of which were distributed to the Board prior to the meeting. Discussion ensued, and Ms. Goldring-Ravin answered questions from the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit M.

In Favor (8): J. Brimmer, S. Chou, M. Field, M. Frank, A. Lee, D. Nickoll, D. Prins Sheldahl, R. Rosen.
Opposed (0): None.
Abstentions (0): None.

Ratification of 2018-2019 School Year Employment Agreements

Mr. Nickoll made a presentation regarding the Academy's 2018-2019 school year employment agreements, distributed to the Board prior to the meeting and attached hereto as Annex N-I, for the employees listed on Schedule N-I attached hereto. As required by clause (3) of subdivision (c) of section 54953 of the California Government Code (the "Code"), Mr. Nickoll orally reported a summary of a recommendation for a final action on the salaries, salary schedule, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1 of the Code, as set forth in Exhibit N-I attached hereto. Discussion ensued, and Mr. Nickoll answered questions from the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit N.

In Favor (8): J. Brimmer, S. Chou, M. Field, M. Frank, A. Lee, D. Nickoll, D. Prins Sheldahl, R. Rosen.
Opposed (0): None.
Abstentions (0): None.

Mr. Rosen then left the meeting.

Acknowledgement of New Director

Mr. Nickoll made a presentation regarding the recent election of Mr. Lee as a director of the Academy and chair of the Budget and Finance Committee. Mr. Nickoll described Mr. Lee's qualifications and thanked Mr. Lee for his service to the Academy.

Principals Reports

Mr. Sanchez and Ms. O'Neill made a presentation regarding the Academy's primary school, including, among other things, (i) enrollment, (ii) attendance, (iii) student achievement data, (iv) parent engagement and (v) curriculum and instruction. Discussion ensued and Mr. Sanchez answered questions from the Board.

Ms. Cuprill then made a presentation regarding the Academy's high school, including, among other things, (i) enrollment, (ii) attendance, (iii) student achievement data, (iv) parent engagement, (v) curriculum and instruction, (vi) professional development and (vii) college and career readiness. Discussion ensued, and Ms. Cuprill answered questions from the Board.

Athletics Program

Mr. Petty made a presentation regarding the Academy's athletics program, including the Academy's recent induction into the Metro League and the corresponding organized athletic competition schedule that comes with league membership. The Board asked questions and engaged in discussion during and following Mr. Petty's presentation, and Mr. Petty answered questions from the Board.

Budget and Finance Committee Report

Prior to the meeting, a report prepared by EdTec Inc. regarding the Academy's financial statements for the month of January 2018 (the "January Financials") was distributed to the Board. Ms. Pilyavskaya and Ms. Dietz made a presentation regarding the January Financials, including its income and expenses versus budget, cash flow forecast, balance sheet and average daily attendance. Ms. Pilyavskaya and Ms. Dietz also reported on, among other things, the Academy's Second Interim Report for Fiscal Year 2018-2019. Discussion ensued, and Ms. Dietz answered questions from the Board.

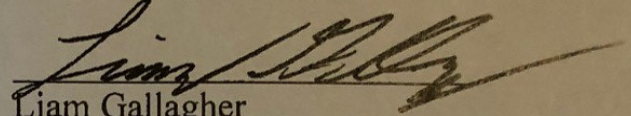
Brown Act Presentation

Mr. Gallagher made a presentation regarding the Ralph M. Brown Act and the Board's open meeting obligations thereunder. The Board asked questions and engaged in discussion during and following Mr. Gallagher's presentation, and Mr. Gallagher answered questions from the Board.

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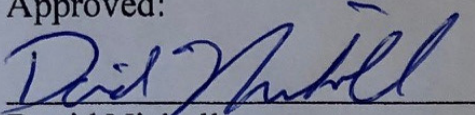
There being no further business to come before it, the meeting was, upon motion duly made and seconded, adjourned at approximately 7:35 p.m. Pacific time.

Respectfully submitted,



Liam Gallagher
Secretary of the Meeting

Approved:



David Nickoll
Chairman of the Meeting

EXHIBIT A

Approval of Compliance Monitoring Checklists

WHEREAS, the Board of Directors (the “Board”) of the Los Angeles Leadership Academy (the “Academy”) has been presented with and reviewed compliance monitoring checklists in connection with the charters for the Academy and the Academy’s primary school in the form attached hereto as Annex A-I (the “Compliance Monitoring Checklists”); and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Compliance Monitoring Checklists.

NOW, THEREFORE, BE IT RESOLVED, that the Compliance Monitoring Checklists be, and hereby are, approved, with such changes, additions, deletions, amendments or modifications as either of the Executive Director or the Director of Finance of the Academy (collectively, the “Officers”) deem necessary, proper or advisable.

Annex A-I

Compliance Monitoring Checklists

EXHIBIT B

Approval of Amended and Restated Conflict of Interest Policy

WHEREAS, the Board previously approved and adopted that certain Conflict of Interest Policy of the Academy, dated September 9, 2015;

WHEREAS, the Board has been presented with and reviewed the proposed Amended and Restated Conflict of Interest Policy of the Academy in the form attached hereto as Annex B-I;

WHEREAS, the Amended and Restated Conflict of Interest Policy, among other things, reflects the Board's desire to prohibit each officer, director and employee of the Academy from serving as an officer, director or employee of Florence Crittenton Center, 2670 Griffin Education Center, Inc. or any other lessor of real property to the Academy (each a "Landlord Entity" and, collectively, the "Landlord Entities");

WHEREAS, the Executive Committee of the Board (the "Executive Committee") has recommended that the Board approve and adopt the Amended and Restated Conflict of Interest Policy; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Amended and Restated Conflict of Interest Policy.

NOW, THEREFORE, BE IT RESOLVED, that the Amended and Restated Conflict of Interest Policy be, and it hereby is, approved and adopted.

Annex B-I

Amended and Restated Conflict of Interest Policy

EXHIBIT C

Prohibition of Designated Employees from Serving at Landlord Entities

WHEREAS, the Academy has certain safeguards in place with respect to potential conflicts of interest, including, among other things, the Amended and Restated Conflict of Interest Policy;

WHEREAS, to further safeguard against any potential conflicts of interest with respect to the Landlord Entities, the Board deems it advisable and in the best interests of the Academy to expressly prohibit each officer, director and employee of the Academy (collectively, the “Designated Employees”) from serving as an officer, director or employee of any Landlord Entity (the “Related Entity Prohibition”);

WHEREAS, the Executive Committee has recommended that the Board approve and adopt the Related Entity Prohibition; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to adopt the Related Entity Prohibition.

NOW, THEREFORE, BE IT RESOLVED, that the Related Entity Prohibition be, and hereby is, authorized, approved and adopted in all respects.

EXHIBIT D

Delegation of Authority over Leases to Executive Committee

WHEREAS, the Board has previously designated and enumerated the duties, authority and responsibilities of the Executive Committee;

WHEREAS, the Executive Committee has recommended to the Board that the duties, authority and responsibilities of the Executive Committee be supplemented to include an express delegation of authority over management of the Academy's leases; and

WHEREAS, the Board has determined that it is advisable and in the best interests of the Academy that the duties, authority and responsibilities of the Executive Committee be supplemented to include an express delegation of authority over management of the Academy's leases.

NOW, THEREFORE, BE IT RESOLVED, that the duties, authority and responsibilities of the Executive Committee be, and hereby are, approved and supplemented to read as follows:

“(a) Take all such actions and oversee all such matters as the Board may take or oversee, as applicable, other than such actions described in Section 2.13.1-6 of the Bylaws or otherwise prohibited by applicable law, (b) Work in tandem with the Academy's senior management, including its Executive Director, in managing the Academy's leases, (c) Report on a regular basis to the Board and (d) Take such other actions and oversee such other matters as the Board may deem appropriate.”

EXHIBIT E

Approval of the Academy's School Safety Plans

WHEREAS, the Board has been presented with and reviewed a copy of the Academy's school safety plans in the form attached hereto as Annex E-I (the "School Safety Plans"); and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the School Safety Plans.

NOW, THEREFORE, BE IT RESOLVED, that the School Safety Plans be, and hereby are, approved, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.

Annex E-I
School Safety Plans

EXHIBIT F

Approval of Vendor Contract with The Aptus Group

WHEREAS, the Board has been presented with and reviewed the Academy's contract with The Aptus Group for special education services attached hereto as Annex F-I (collectively, the "Aptus Contract"); and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Aptus Contract.

NOW, THEREFORE, BE IT RESOLVED, that the Aptus Contract be, and hereby is, approved, with such changes, additions, deletions, amendments or modifications as any of the Officers deems necessary, proper or advisable.

Annex F-I
Aptus Contract

EXHIBIT G

Approval of Memorandum of Understanding with LALA United

WHEREAS, the Board has been presented with and reviewed the memorandum of understanding with LALA United clarifying certain salary provisions (the “LALA United MOU”); and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the LALA United MOU.

NOW, THEREFORE, BE IT RESOLVED, that the proposed LALA United MOU be, and it hereby is, approved, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.

EXHIBIT H

Approval of Engagement Letter with CliftonLarsonAllen LLP

WHEREAS, the Board has carefully considered the proposal by CliftonLarsonAllen LLP (“CLA”) to provide audit and other professional services (the “Services”) as the Academy’s independent auditor for the 2018-2019 school year;

WHEREAS, in connection with the performance of the Services, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Engagement Letter; and

WHEREAS, the Board has previously discussed the relationships between CLA and the Academy that may impact the independence of CLA.

NOW, THEREFORE, BE IT RESOLVED, that the engagement of CLA to provide the Services and the Engagement Letter be, and each of them hereby is, authorized, approved, ratified, confirmed and adopted in all respects, in the case of the Engagement Letter, with such changes, additions, deletions, amendments or modifications thereto as may be determined necessary, advisable or appropriate by the Officers; and

RESOLVED, FURTHER, that based on the information presented to the Board by representatives of CLA, the Board finds no reason to believe that CLA is not independent.

EXHIBIT I

Dissolution of Ad Hoc Advisory Committee

WHEREAS, the Board previously formed the Ad Hoc Advisory Committee of the Board (the "Ad Hoc Advisory Committee");

WHEREAS, pursuant to Section 2.15 of the Bylaws of the Academy, the Board may have one or more committees that act in an advisory capacity and shall have the power to appoint and remove members of such additional committees from time to time; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy that the Ad Hoc Advisory Committee be dissolved.

NOW, THEREFORE, BE IT RESOLVED, that the Ad Hoc Advisory Committee be, and hereby is, dissolved.

EXHIBIT J

Approval of the Academy's Revised General Complaint Policy and Procedures

WHEREAS, the Board of the Academy has been presented with and reviewed a copy of the Academy's revised general complaint policy and procedures in the form attached hereto as Annex J-I (the "Revised General Complaint Policy"); and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Revised General Complaint Policy.

NOW, THEREFORE, BE IT RESOLVED, that the Revised General Complaint Policy be, and hereby is, approved, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.

Annex J-I

Revised General Complaint Policy

EXHIBIT K

Approval of the Academy's Revised Uniform Complaint Policy and Procedures

WHEREAS, the Board of the Academy has been presented with and reviewed a copy of the Academy's revised uniform complaint policy and procedures in the form attached hereto as Annex K-I (the "Revised Uniform Complaint Policy"); and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Revised Uniform Complaint Policy.

NOW, THEREFORE, BE IT RESOLVED, that the Revised Uniform Complaint Policy be, and hereby is, approved, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.

Annex K-I

Revised Uniform Complaint Policy

EXHIBIT L

Approval of the Academy's Revised Fiscal Policies and Procedures

WHEREAS, the Board previously approved certain fiscal policies of the Academy;

WHEREAS, the Los Angeles Unified School District's Charter Schools Division, in its Annual Performance-Based Oversight Visit Reports for the 2017-2018 school year, recommended that the Academy amend its existing fiscal policies and procedures with respect to, among other things, check disbursements and credit card purchases;

WHEREAS, the Board has been presented with and reviewed the amended fiscal policies of the Academy in the forms attached hereto as Annex L-I (the "Revised Fiscal Policies");

WHEREAS, the Revised Fiscal Policies, among other things, reflect: (i) the removal of the Director of Student Support Services as an authorized check signer, (ii) the addition of the Executive Director and the Chief Operations Officer as authorized check signers, (iii) the allowance of stamp approvals for invoices, with proper authorization and supporting documentation attached, to satisfy the cash disbursement transactions requirements, (iv) an increase in the maximum general operating purchases amount that the Chief Operations Officer is authorized to make from \$5,999.99 to \$9,999.99, (v) the addition of a requirement that all contracts for more than \$10,000.00 abide by the Academy's Request for Proposal Policy processes, (vi) the addition of a requirement that the written documentation supporting every purchase include an itemized receipt and, if applicable, a fully executed contract defining the terms and services to be provided, a copy of which shall remain on file at the Academy, (vii) the addition of safeguards to the Academy's bill pay process, including the requirements that (a) the Director of Finance approve selected invoices for the payments, (b) the Chief Executive Officer review the check approval reports with back-up and sign the checks and (c) the Executive Director review the checks register, (viii) the addition of a requirement that credit card activities be reviewed by the Director of Finance, Chief Operations Officer and Executive Director as part of the Account Payable check review process to insure all transactions are valid, there are no fraudulent, inappropriate or unauthorized transactions, and balances for all valid transactions are paid in full each month, (ix) the addition of a requirement that the scope of credit card activity reviews include any rewards program associated with credit cards to ensure that the benefits of any such program will inure to the Academy rather than any individual and (x) the removal of EdTec as a named party responsible for preparing and filing Forms 1099 for applicable service providers (collectively, the "Amendments"); and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Revised Fiscal Policies.

NOW, THEREFORE, BE IT RESOLVED, that the Revised Fiscal Policies, including but not limited to the Amendments, be, and they hereby are, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.

Annex L-I

Revised Fiscal Policies

EXHIBIT M

Approval of Board Meeting Calendar for 2018-2019 School Year

WHEREAS, the Board of the Academy has been presented with and reviewed the Academy's proposed schedule of meetings of the Board for the 2018-2019 school year in the form attached hereto as Annex M-I (the "2018-2019 Board Meeting Calendar"); and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the 2018-2019 Board Meeting Calendar.

NOW, THEREFORE, BE IT RESOLVED, that the 2018-2019 Board Meeting Calendar be, and hereby is, approved, with such changes, additions, deletions, amendments or modifications as any of Officers deems necessary, proper or advisable.

Annex M-I

2018-2019 Board Meeting Calendar

EXHIBIT N

Ratification of 2018-2019 School Year Employment Agreements

WHEREAS, the Board of the Academy has been presented with and reviewed copies of the Academy's 2018-2019 school year employment agreements for the employees listed on Schedule N-I and in the forms attached hereto as Annex N-I (the "Employment Agreements"); and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to ratify the Employment Agreements.

NOW, THEREFORE, BE IT RESOLVED, that the Employment Agreements be, and hereby are, ratified, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.

Schedule N-I

Employee List

Position	Name
Chief Operations Officer	Tina Butler
Director of Finance	Marina Pilyavskaya
Director of Special Programs	Antonio Sanchez
Executive Administrative Assistant	Tania Diegues
High School Principal	Cynthia Cuprill
Middle School Principal	Elizabeth O'Neill
Primary Principal	Nereida Lopez

Exhibit N-I

Oral Report re: Employment Agreements

(Attached)

Script for Board Chair

“As to the next item regarding ratification/approval of the Personnel Committee recommended management contracts, I am required by law to indicate, prior to any vote on the contract, the following information:

Position Title	Term	Annual Salary	Health Benefits	Days of Paid Vacation per Year	Days of Paid Sick Leave per Year
Chief Operations Officer	One year	\$126,332.18	Twelve (12) months of full single HMO or PPO coverage or full HMO family coverage for health, dental, life, and vision benefits.	4 weeks 1 week Spring Break	10 Days
Director of Finance	One year	\$116,202.00	Twelve (12) months of full single HMO or PPO coverage or full HMO family coverage for health, dental, life, and vision benefits.	4 weeks	8 Days
Director of Special Programs	One year	\$114,297.40	Twelve (12) months of full single HMO or PPO coverage or full HMO family coverage for health, dental, life, and vision benefits.	Positive School Year 8 Weeks	10 Days
Executive Administrative Assistant	One year	\$72,999.00	Twelve (12) months of full single HMO or PPO coverage or full HMO family coverage for health, dental, life, and vision benefits.	4 Weeks	8 Days
High School Principal	One year	\$117,443.20	Twelve (12) months of full single HMO or PPO coverage or full HMO family coverage for health, dental, life, and vision benefits.	Positive School Year 8 Weeks	10 Days
Middle School Principal	One year	\$108,005.80	Twelve (12) months of full single HMO or PPO coverage or full HMO family coverage for health, dental, life, and vision benefits.	Positive School Year 8 Weeks	10 Days
Primary Principal	One year	\$104,860.00	Twelve (12) months of full single HMO or PPO coverage or full HMO family coverage for health, dental, life, and vision benefits.	Positive School Year 8 Weeks	10 Days

I am pleased to recommend approval of these contracts and call for a vote on them.”

Annex N-I

Employment Agreements