

**MINUTES OF A MEETING OF
THE BOARD OF DIRECTORS OF
THE LOS ANGELES LEADERSHIP ACADEMY**

Tuesday, January 28, 2020

The following members of the Board of Directors (the “Board”) of The Los Angeles Leadership Academy (the “Academy”), pursuant to notice duly given or waived, attended the meeting at 2670 Griffin Avenue, Los Angeles, California, and constituted a quorum for the transaction of business in accordance with the California Nonprofit Public Benefit Corporation Law and the bylaws of the Academy:

Justin Brimmer
David Nickoll
Mona Field
Jorge Mutis
Austin Lee
Elizabeth Perez-LoPresti
Diane Prins Sheldahl

The following members of the Board were absent from the meeting:

Rick Rosen
Martin Frank
Eric Barron
Christian Sarabia
Allan Rudnick

Also in attendance at the invitation of the Board were: (i) Arina Goldring-Ravin, Chief Executive Officer; (ii) Marina Pilyavskaya, Director of Finance; (iii) Cynthia Cuprill, High School Principal; (iv) Nereida Lopez, Primary School Principal; (v) Antonio Sanchez, Director of Special Programs; (vi) Tina Butler, Chief Operations Officer; (vii) Tim Petty, Athletic Director; (viii) Betsy Felix, Middle School Principal; and (ix) Lorig Koujakian, Secretary.

The meeting was called to order by Mr. Nickoll at approximately 4:33 p.m. Pacific time. Ms. Koujakian acted as secretary for purposes of the meeting.

Introductory Remarks

Mr. Nickoll began the meeting by describing the Board’s open communications procedures to the members of the public in attendance. Mr. Nickoll noted that members of the public who wish to address the Board may do so by indicating on the comment cards made available at the meeting whether they intend to address either (i) a specific agenda item, which comments would be heard at the time the Board addresses such item, or (ii) a non-agenda item, which comments would be heard during the period reserved for open communications. Mr. Nickoll also noted that addresses by members of the public on any item would be limited to two minutes.

Open Communications

Mr. Nickoll invited members of the public in attendance to address the Board on non-agenda items.

The Board collected no comment cards from members of the public in attendance with respect to specific agenda items.

Approval of Minutes

Mr. Nickoll made a presentation regarding the minutes of the meetings of the Board held on December 4, 2019 and December 19, 2019 (collectively, the “Minutes”). The Minutes were approved as read.

Middle School Student Council Report

Students from the Middle School made a presentation regarding recruitment efforts. They also raised issues regarding fellow students who are unable to afford school uniforms, and requested changes to the school menu. Ms. Goldring-Ravin advised that they speak with teachers and administration who would be happy to help them with those issues.

School Site Council Report

Ms. Segovia made a presentation regarding the school site council. She explained that the president recently resigned and they are looking for a replacement. Their next meeting will take place on February 11, 2020.

Athletic Director’s Report

Mr. Petty made a presentation regarding the recent activity of the Academy’s athletic program, including news that the girls teams were all doing better than last season and that they are thinking of starting an elementary athletic program to teach fundamentals. Mr. Petty thanked members of the administration for their continuous support. Discussion ensued, and Mr. Petty answered questions from the Board.

Brown Act Training

Ms. Goldring-Ravin made a presentation regarding Brown Act Training. She explained that it is mandated that the Board reviews this training every year. Ms. Goldring-Ravin described, among other items, that there are very specific requirements for agenda posting and that only agenda items can be discussed during Board meetings on decisions made. She continued that email discussions cannot take place among Board members and that telephonic meetings must be within LAUSD boundaries. Discussion ensued and Ms. Goldring-Ravin answered questions from the Board.

High School Student Council Report

A member of the High School Student council made a presentation on recent fundraising efforts which included a blood drive.

Executive Director's Report

Ms. Goldring-Ravin made a presentation regarding two approaching LAUSD visits and that the March 26, 2020 Board meeting will be potentially moved to 5:00 p.m. for this reason.

Ms. Goldring-Ravin explained that she will be applying for a "Stop School Violence" grant which would be \$500,000.00 for 2 years. The funds would be used for building professional development to support social-emotional guidance for students.

Ms. Goldring-Ravin updated the Board on the "Every Child Foundation" grant. She explained that she applied for funding of \$1 million for the development of the arts program for the Middle and High schools.

Regarding, the charter renewal for LALPA, Ms. Goldring-Ravin explained that Mr. Sanchez will discuss the new CA Dashboard and renewal process in more detail.

COO's Report

Ms. Butler made a presentation regarding the school bus. She explained that several inspections have taken place and once the repairs have been completed, they will proceed with hiring a bus driver.

Regarding Student recruitment, Ms. Butler explained that they have had several successful events, including a Christmas parade in which all school clubs participated. She continued that they have received a good response from the community and that they are reaching out to local preschools to discuss partnerships.

Motion to Approve Engagement Letter for the Audit Services of CliftonLarsonAllen, LLP

Mr. Lee presented the Board with the engagement letter for the Audit services of CliftonLarsonAllen, LLP. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit A.

In Favor (7): J. Brimmer, D. Nickoll, M. Field, J. Mutis, A. Lee, D. Prins, E. Lopresti
Opposed (0): None.
Abstentions (0): None

Motion to Consolidate Chase Fundraising Bank Accounts to Avoid Monthly Fees

Mr. Lee made a presentation regarding the consolidation of the Chase fundraising bank accounts to avoid monthly fees. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit B.

In Favor (7): J. Brimmer, D. Nickoll, M. Field, J. Mutis, A. Lee, D. Prins, E. Lopresti

Opposed (0): None.
Abstentions (0): None

Financial Report

Mr. Lee explained that that the decrease in ADA as well as the purchase of Chromebooks that were not initially budgeted for have had an impact on the financials. He continued that they are debating the continuation of the ETK program. Regarding cash reserves, Mr. Lee explained that there are currently 3 months of reserves and that reserves are required for charter renewal.

Motion to Approve November 2019 Financials

Mr. Lee presented the Board with the November 2019 Financials. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit C.

In Favor (7): J. Brimmer, D. Nickoll, M. Field, J. Mutis, A. Lee, D. Prins, E. Lopresti
Opposed (0): None.
Abstentions (0): None

Motion to Approve Independent Study Policy for LALA and LALPA

Ms. Goldring-Ravin made a presentation regarding the independent study policy for LALA and LALPA. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit D.

In Favor (7): J. Brimmer, D. Nickoll, M. Field, J. Mutis, A. Lee, D. Prins, E. Lopresti
Opposed (0): None.
Abstentions (0): None

Director of Special Programs Report

Mr. Sanchez made a presentation about the new CA Dashboard. He explained that local and state indicators are being used and that colors indicate where you stand. He explained that high track charters are renewed 5-7 years, middle track receive a five-year renewal. Low track can be renewed after an appeal process but only for two years.

Principals Reports

Ms. Cuprill made a presentation regarding the Academy's High school, including, among other things, (i) enrollment, (ii) attendance, (iii) curriculum and instruction, (iv) student achievement data, (v) discipline practices, (vi) professional development, (vii) parent engagement and (viii) celebration and events. Discussion ensued and Ms. Cuprill answered questions from the Board.

Mr. Felix then made a presentation regarding the Academy's middle school, including, among other things, (i) enrollment, (ii) attendance, (iii) curriculum and instruction, (iv)

professional development, (v) student achievement data, (vi) discipline practices, (vii) parent engagement and (viii) events and celebrations. Discussion ensued and Ms. Felix answered questions from the Board.

Ms. Lopez then made a presentation regarding the Academy's primary school, including, among other things, (i) enrollment, (ii) attendance, (iii) student recruitment, (iv) curriculum and instruction, (v) student achievement data and (vi) discipline practices. Discussion ensued, and Ms. Lopez answered questions from the Board.

* * *

There being no further business to come before it, the meeting was, upon motion duly made and seconded, adjourned at approximately 6:43 p.m. Pacific time.

Respectfully submitted,

Lorig Koujakian

Lorig Koujakian
Secretary of the Meeting

Approved:

David Nickoll

David Nickoll
Chairman of the Meeting

EXHIBIT A

Approval of Engagement Letter for the Audit Services of CliftonLarsonAllen, LLP

WHEREAS, the Board has been presented with and reviewed the Engagement Letter for the Audit Services of CliftonLarsonAllen, LLP; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve the Engagement Letter for the Audit Services of CliftonLarsonAllen.

NOW, THEREFORE, BE IT RESOLVED, that the Engagement Letter for the Audit Services of CliftonLarsonAllen be, and hereby is, approved.

EXHIBIT B

Approval to Consolidate Chase Fundraising Bank Accounts to Avoid Monthly Fees

WHEREAS, the Board has been presented with the proposal to Consolidate Chase Fundraising Bank Accounts to Avoid Monthly Fees; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to Consolidate Chase Fundraising Bank Accounts to Avoid Monthly Fees.

NOW, THEREFORE, BE IT RESOLVED, that the Consolidation of Chase Fundraising Bank Accounts to Avoid Monthly Fees be, and hereby is, approved.

EXHIBIT C

Approval of November 2019 Financials

WHEREAS, the Board has been presented with the November 2019 Financials; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve the November 2019 Financials.

NOW, THEREFORE, BE IT RESOLVED, that the November 2019 Financials be, and hereby is, approved.

EXHIBIT D

Approval of Independent Study Policy for LALA and LALPA

WHEREAS, the Board has been presented with the Independent Study Policy for LALA and LALPA; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve the Independent Study Policy for LALA and LALPA.

NOW, THEREFORE, BE IT RESOLVED that the Independent Study Policy for LALA and LALPA be, and hereby is, approved.